

# SIGN-IN SHEET

BOARD OF SELECTMEN MEETING

DATE: 8-6-13

Summer  
Town  
Meeting

Rosemary + Walter Krausz

Charles J. Carey

Roye Montgomery  
Spec Bowers

Keith Chrisman

Harold Junoply

John Wilson

Sarah Burnett

Doug + Cheryl Koeppe

Charlotte Brown

John Augustine

St. Michael

Peter Urbach

JED GALLUP

DAVID BAILEY

Pam Colaneri

Nancy Schwa

Welcome.....

Continuing on the schedule to be the first Tuesday of August and guarantee under 2 hours.....hope everyone is comfortable.....Departments will report what has gone on in their departments since last summer town meeting. You the Public need to communicate to the BOS if you want other information and which departments you want to hear from or to substitute. Battle trying to get the meeting under 2 hours in prior year 3 to 3 ¼ hours long. Show of hands....first time attendee's.....

Following up on information on the town....please call town offices, Barb Vaughn is available to direct you to the appropriate department. Our doors open 8-5 Monday, Tuesday, Thursday and Friday and 8-1 on Wed...telephone response will be forthcoming if you leave a message. Sign up for News and Announcements on our web site. If you need help with this call Barb and she will help you thru it.

First get to the nuts and bolts.....Tax Bill is made up of

Town \$2.93 \$3,358,848

School \$6.05 \$6,930,856

State Education \$2.54 \$2,892,029

County \$3.09 \$3,548,075

Total for 2012 Rate = \$14.62

Equalization ratio is 100.6%

Tax rate times the assessed value per thousand is amount due. First issue is value of record at the time of first bill and multiplied by ½ tax rate from previous year or ½ of \$14.62 for 2013's rate....(7.31).

Second bill is total assessed value for April 1 of the current tax year x calculated tax rate total due for year less actual \$ paid at first billing net amount due.....Dec 1 usually

Towns portion of the tax rate is the only portion that the Selectmen/Manager/Department Heads prepare.

Town tried very hard to maintain the amount raised by taxation to the previous year....2012 tax rate town raised \$3,358,848. Just as a note the town portion in 2011 was \$3,261,993. This exceeds the previous year by 96,855. This is including all the warrant articles that town passed for March 2012 meeting, Loss of some revenues....for 2012 still missing the Shared Revenues \$18,000 ....additionally increase amount of employer contribution for NH retirement. As we entered 2013 tax year the message was still to "hold the line" but bring to the attention of the board work that was necessary. The departments under the oversight of the Board of Selectmen and Budget Advisory Committee looked at all of the expenditures made and for business reasons held the line wherever possible.

Joint Assessing Department: Norm Bernaiche is back after a short hiatus and will update you in his section re: more of the specifics of what has happened and what is coming up.

Highway Department: Tony Bergeron has retired after 29 years of service and we have hired Scott Hazelton.....if you had Tony's cell phone then you have Scott's, Tony's request as he figured that if he was to make a clean break he had to give Scott his phone.

Annual Report is online again this year. We have saved significant funds by not mailing to all addresses on file and only when requested. Copies are available on the table by the door if you prefer the hard copy.

We continue to add information to the interactive GIS maps CAI online system, including zoning and soils maps we now have deeds on each property as well as building permit information, it all links to assessing data base. Copy of actual card is available.

Audits for the town are up to date.....Fund balance under GFOA standards is to between 8-17% of regular general fund operating expenditures. Ours is 1.379 million and is slightly below recommended ranges at 6.5%.....

Transfer station machine continues to be a success. Take this opportunity if you need transfer station dollars to pay for open top items machine to pay is working well. Cash only, doesn't give change but will give you tickets to equal the amount you put in.

Covered Bridge: The Board has accepted donations from Project Sunapee to purchase the supplies and place the pedestrian bridge over the river behind the Harbor House Livery, purpose of providing parking for any future use of this building. Bridge was held up for a little thing like winter but once good weather came the many volunteers under Brent Stockers and Tony Bergeron's direction constructed the bridge.....you can see the stop photography pictures on the town's web site.

Volunteers: we are always looking for committee members, the volunteer form to fill out is available on the town's web site

Zoning Administrator report.....

I respect and applaud all of the staff throughout the town. Complaints are handled promptly and usually surround a sequence of events not actions of town employees. Programs and Services offered here in the town are impressive,.....From the hours that we provide to the citizens to get services from all of town offices including town clerk/tax collection, water sewer, welfare and assessing. In addition the open hours of the transfer station are more than our surrounding towns and the multiple programs that recreation and library provide ...we compare with very few other towns for the services we provide with the limited staff we have.

The Service our professional Police department and the dedication of the Fire department with no full time personnel in this day and economic age. Rain/snow/sleet/dark of night applies better to highway personnel keeping the roads in Sunapee clear for travel. Many ...many volunteers who support the previously mentioned departments. Without all of you as the town manager, I couldn't even begin to do my job. Thank you for another successful year and having confidence in me for the upcoming one.

## Summer Town Meeting Zoning Report

	2013	2012
Building Permits	71	73
New Homes	(12)	(6)
Driveway Permits	07	08
Land Disturbance	10	07
Sign Permits	05	09
Septic Approvals	07	05

The Zoning Board of Adjustment has acted on 28 cases so far this year, compared to 15 cases in 2012.

### Assisted Living Center in Georges Mills

- 1) Received extension from Selectboard of 1 year on non-conforming use.
- 2) Received site plan approval to increase beds from 40 to 44 with 6 more parking places.
- 3) Received site plan and Zoning Board approval to clear waterfront area along Muzzey Brook and construct a new handicap ramp from building to dock area.

4) Sunapee Cove has obtained all necessary building permits, etc. work will be starting in August. The opening is scheduled for fall 2013.

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# Town Clerk / Tax Collector

- We have seen a rise in the number of auto registrations over last year and the revenue from auto, trailer and motorcycle registrations are up 10%. Beginning with the September you will notice the renewal notice format has changed, and with that the exciting news is you can now do your registrations on line – you go to our town home page and you will see a license plate in the upper right hand corner that says EREG. Click on that and follow the directions. This also enables you to get estimates if you get a new auto, trailer motorcycle etc. We are very excited to be working with a company called Interware located in Mont Vernon, NH in this endeavor.
- Boat registrations are holding steady thanks to all who register them with us, as you know the Town of Sunapee gets to retain a portion of the fee when you register your boat at our office. Just a hint if you wait until Spring/Summer to register your boats the registration is less likely to get misplaced it before you need it.
- The Bureau of Vital Records is in the process of upgrading our present program that allows you to come to our office and get certified copies of birth, marriage, death and divorce certificates. The Bureaus goal it to have it working by spring 2014. Most of the upgrade is housekeeping. Once again if our office is asked to be a test town we will be assisting them.
- Tax Collection is once again very favorable– at this point we have collected 97% of our first issue taxes – you can expect your second issue to be due on December 1<sup>st</sup>.
- 2012 was an interesting year for our office in the voting arena. This was the first year the Voter ID bill was implemented. I must say most voters

were very cooperative and came with their ID's. Very few voters were required to fill out a Qualified Voter Affidavit. Thank you to all our voters for your cooperation. Please remember whether you are in favor or against this it is this law it is the duty of our election team is to make sure the is upheld.

- The town clerk & tax collector's office will process your transactions between 8:00am and 4:30pm on Mon,Tues,Thurs & Fri, and from 8:00am -12:30pm on Wed. Also on the 2<sup>nd</sup> & 4<sup>th</sup> Sat of each month(excluding holiday weekends) from 9:00am-11:30am. This is one half before closing allowing us to get our work balanced before leaving the office.



# 2013 Summer Town Meeting

## Summary of Operations

### Highway Department, Transfer Station and Buildings & Grounds

#### Highway Department

The winter of 2012-2013 had 39 total storm events (113 % of normal) that consisted of 7.56" of rain and 74.3" of snow (72% of normal). Salt and sand consumption was above average as a result of the total number of storm events. Unfortunately, we anticipate a price increase in winter road salt as a result of delivery costs.

Roadway sweeping operations were completed in April. Annual cleaning of catch basins was completed in May. Paving of approximately 2 miles of roadways, the re-establishment of gravel shoulders, and line striping of parking spaces, cross-walks and other pavement markings were completed in June. The cost for the aforementioned maintenance and improvement items came in at or below the anticipated budget. We are currently in the process of reconstructing the Lower Main Street and North Road sidewalk which will include new granite curb, repaving the sidewalk and minor drainage improvements.

The spring and first two months of the summer (April through July) have been significantly wet as a result of 21.83" of rain (approximately 6" above normal). Many of the rain events have resulted with flash flooding and damage to the Town's roads and drainage infrastructure. The last two weeks of June and the majority of July was spent repairing significant washouts adjacent to our paved roads, across many of our gravel roads, and repairing drainage components. The line items that make up our roadway maintenance budget have been exhausted as a result of the damage and washouts. Sullivan County was declared a disaster area by the Governor during the first week of July, and the President recently approved the declaration. Therefore, the Town will be eligible for re-imbusement of a portion of the costs (equipment, materials and labor) that were used to repair our roadways and drainage systems by FEMA.

#### Transfer Station

The transfer station continues to operate smoothly. Through July 2013 the transfer station has processed an average of 70.3 tons per month of municipal solid waste (MSW), 30.9 tons per month of construction and demolition debris (C&D), and has processed a total of approximately 360 tons (720,000 lbs) of recyclables. The total revenue generated as a result of the Town's recycling efforts through July is \$29,086.67 Please visit the Town's website for other pertinent information regarding the Transfer Station. Thank you all for doing your part to keep this community clean by participating in the annual Green-Up Day! Keep up the great work and remember to reduce, reuse and recycle.

#### Buildings & Grounds Maintenance

Seasonal mowing began in May this year, and has continued throughout the summer (weather permitting). Annual pruning of trees, weeding of gardens, new plantings, and replacing bark mulch in many of the Town's gardens (in conjunction with numerous volunteers) was completed in May and June. The Gazebo in the harbor received a new roof, and is in the process of receiving a fresh coat of paint and stain. The exterior of the Welcome Center will also be stained and painted prior to the end of the fall months.

Respectfully Submitted,



Scott A. Hazelton, CPESC  
Highway Director